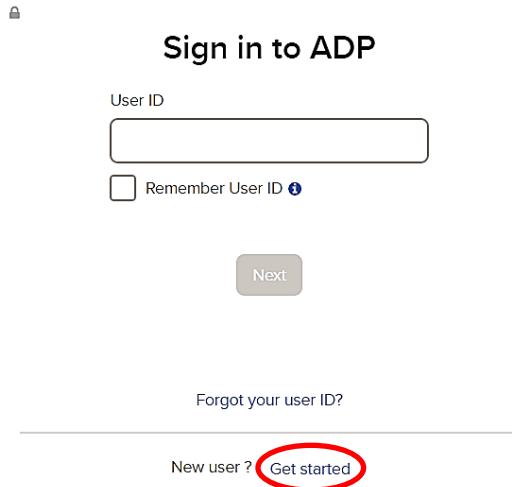# Former AutoZoners – Accessing W-2s Online

First Time Users Only:

1. Open a browser and go to **www.MyADP.com**.
2. Click on **Get Started** link next to New User?

Sign in to ADP

User ID

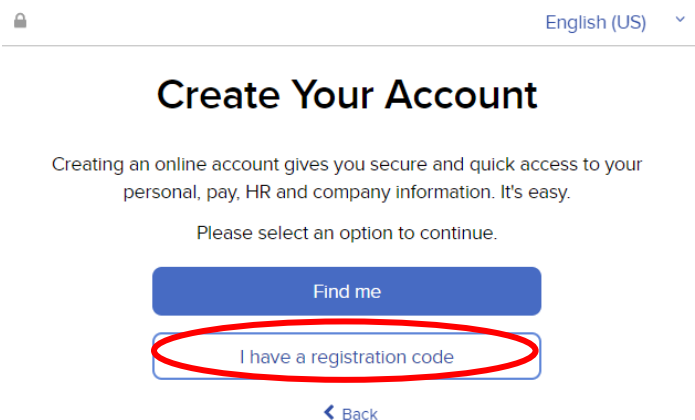[   ]

☐ Remember User ID ⓘ

Next

Forgot your user ID?

New user ? ⟨ Get started ⟩

3. Click on **I have a registration code**

English (US) ⌄

Create Your Account

Creating an online account gives you secure and quick access to your
personal, pay, HR and company information. It's easy.

Please select an option to continue.

Find me

I have a registration code

‹ Back

4. **Type AutoZone-MyADP in the Registration Code box** and click **Continue**

✕

●────────○────────○────────○
Enter Code   Identity Info   Contact Info   Create Account

Enter Registration Code

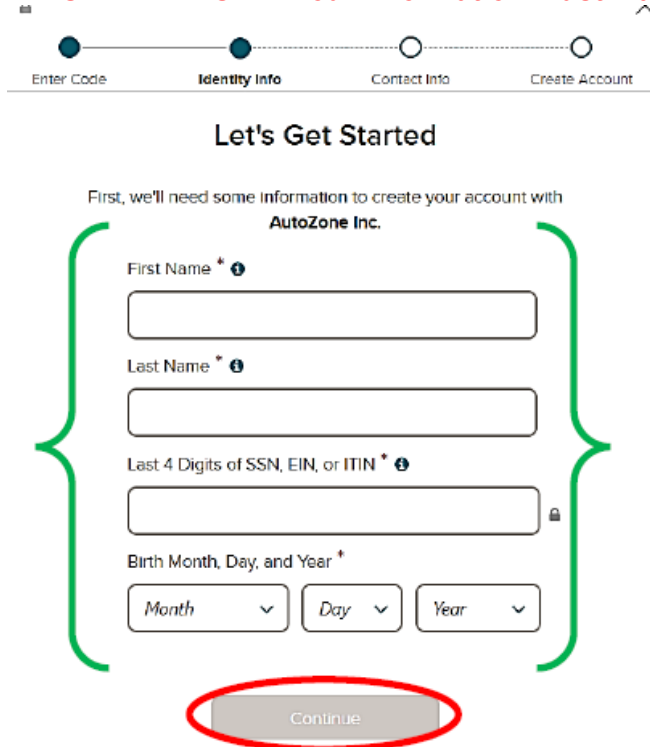Registration Code ⓘ

AutoZone-MyADP

Continue ⟵

‹ Back

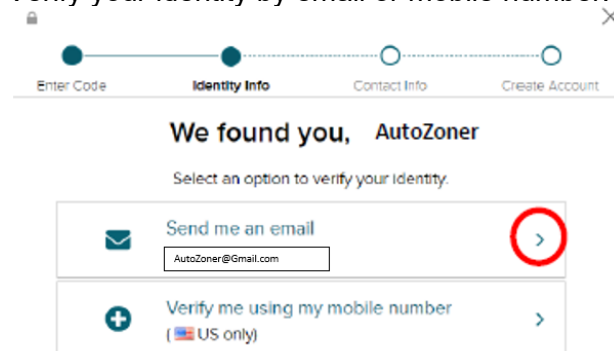# Former AutoZoners – Accessing W-2s Online

5. **Enter your information** to identify yourself and click **Continue.** If the system doesn't find you, please review / re-enter your information.
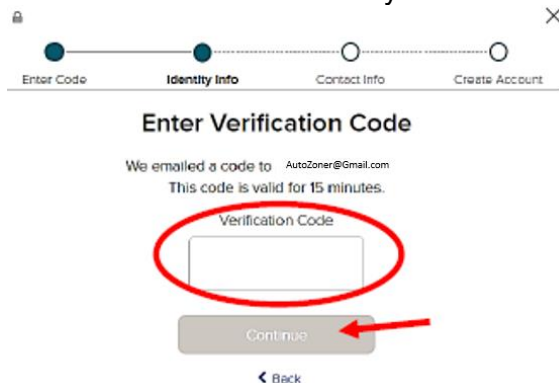**IMPORTANT NOTE: Your information must match your AutoZoner record (Use legal name)**

Enter Code — Identity Info — Contact Info — Create Account

Let's Get Started

First, we'll need some information to create your account with
AutoZone Inc.

First Name *

Last Name *

Last 4 Digits of SSN, EIN, or ITIN *

Birth Month, Day, and Year *

Month | Day | Year

Continue

6. Verify your identity by email or mobile number. Click on the arrow to select an option.

Enter Code — Identity Info — Contact Info — Create Account

We found you, AutoZoner

Select an option to verify your identity.

✉ Send me an email
AutoZoner@Gmail.com >

➕ Verify me using my mobile number
(🇺🇸 US only) >

7. Enter the **Verification Code** you receive and click **Continue**. **The code is valid for 15 minutes**.

Enter Code — Identity Info — Contact Info — Create Account

Enter Verification Code

We emailed a code to AutoZoner@Gmail.com
This code is valid for 15 minutes.

Verification Code

Continue

‹ Back

8. Complete the Primary Contact Information screens. **You must click Yes or No, verifying agreement to receive texts/calls to be able to click Continue.**

It's OK to text and/or call me (via use of an auto-dialer or otherwise) about my account. I understand I can opt out any time.* ☐

⚪ Yes   ⚪ No

Backup Contact Information Add additional email/phone where you can be reached.

Email

Personal ⌄

Phone

Work, Mobile ⌄

US ⌄   +1

⊕ Add new phone

Continue

9. Create a password. Click **Create your account**.

Step 4: **Create Account**

One more step, AutoZoner

Let's set up the login information for your account with **AutoZone Inc.**

Your UserId: XXXXXXX

Create Password *

Password must be 8 to 64 characters long and contain letters, numbers, and special characters.

Confirm Password *

✓ Create your account

10. Click the arrow to the right of MyADP

Account Created! Please Sign In.

User ID:

You can now sign into access and manage your accounts.
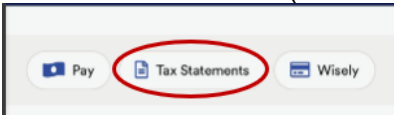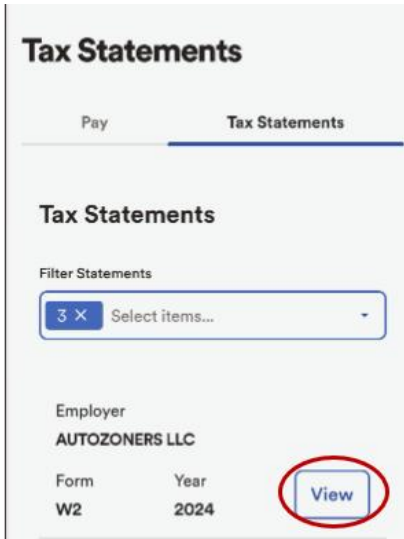
MyADP   >

11. Click Next and enter the password you just created.

12. Click Tax Statements (click Pay to view pay statements)
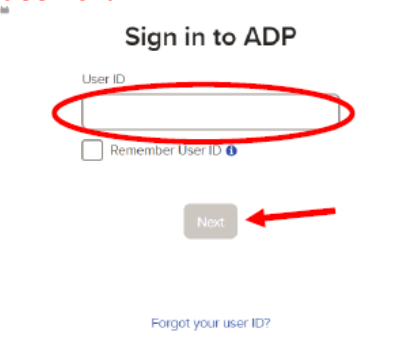

13. Click View

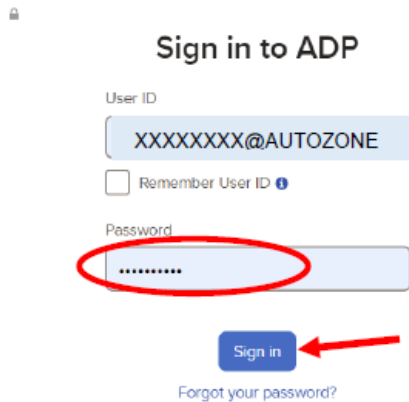**Former AutoZoners who are NOT First Time Users:**

1. Open a browser and go to **www.MyADP.com.**
2. Enter **ADP User ID** and then click **Next**.
   IMPORTANT NOTE: See instructions below if you do not know your ADP User ID or ADP Password.

3. Enter **ADP Password**and then click **Sign In**.
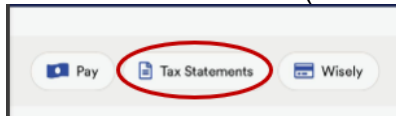
Sign in to ADP

User ID

XXXXXXXX@AUTOZONE

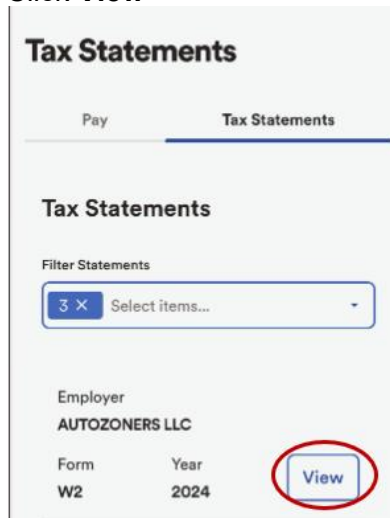☐ Remember User ID ❶

Password

⬤⬤⬤⬤⬤⬤⬤⬤⬤⬤

Sign in ⬅

Forgot your password?

4. Click **Tax Statements** (click **Pay** to view pay statements)

💳 Pay   📄 Tax Statements   💳 Wisely

5. Click **View**

Tax Statements

Pay   **Tax Statements**

Tax Statements

Filter Statements

3 ✕ Select items...   ▾

Employer
AUTOZONERS LLC

Form   Year
W2   2024   View

If you do not know your ADP User ID or ADP Password:

1. Select **Forgot your user ID?**
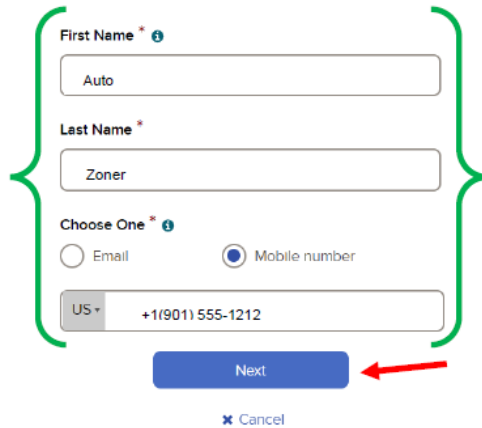
Sign in to ADP

User ID

☐ Remember User ID ❶

Next

Forgot your user ID?

New user? Get started

2. **Enter your information** and click **Next.**
   IMPORTANT NOTE: The name and email MUST match your AutoZoner record (legal name).

First Name * ⓘ

> Auto

Last Name *
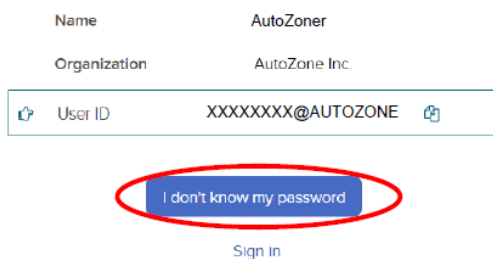
> Zoner

Choose One * ⓘ

○ Email   ● Mobile number

| US ▾ | +1(901) 555-1212 |

> **Next**
>
> ✖ Cancel

3. The system will provide you with your **ADP User ID**
4. Select **Sign In** to log in **OR** select **I don't know my password** to have your password reset.

We found you

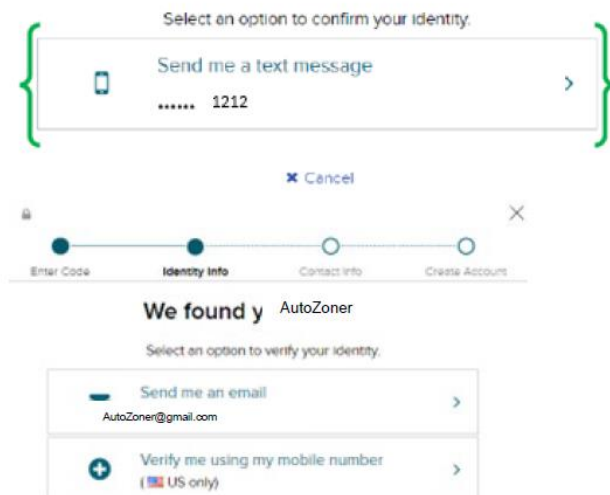| Name	AutoZoner
Organization	AutoZone Inc.
↻ User ID	XXXXXXXX@AUTOZONE ▣

I don't know my password

Sign In

5. Select an option to confirm your identity and follow the onscreen prompts.

Security Verification

Select an option to confirm your identity.

📱	Send me a text message	>
	•••••• 1212	

✖ Cancel

🔒   ✕

●————————●————————○————————○
Enter Code   Identity Info   Contact Info   Create Account

We found y AutoZoner

Select an option to verify your identity.

▬	Send me an email	>
	AutoZoner@gmail.com	
➕	Verify me using my mobile number (🇺🇸 US only)	>

6. If the steps above aren't working for you, contact **ADP for password support** at **1-855-714-8188**.
   a. ADP representatives are available:
      i. Monday – Friday 8 am – 8pm Eastern Time
      ii. ADP offices are closed on federal holidays
   b. ADP representatives can only reset passwords. They cannot answer questions about your W-2 or provide printed copies to you.

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